



IMPORTANT ADDITIONAL
CONTRACTOR INFORMATION FROM
THE OKLAHOMA TAX COMMISSION

OKLAHOMA TAX COMMISSION

January 20, 2017

Contractor,

Congratulations on your project within the city limits of Newcastle. The Oklahoma Tax Commission and this city would like to remind you that materials delivered to your job site within the Newcastle city limits should currently be charged sales tax at a rate of 9%. (4.5% for the state of Oklahoma, .5% for McClain County, and 4% for Newcastle). If you are being charged a different rate than this, please notify your vendor to correct their invoicing.

Also note, there are areas of Newcastle that may have mailing addresses that state another municipality other than Newcastle, but that has no bearing on the correct sales tax jurisdiction that should be enforced. It's based on the physical address.

If vendors need more information on filing your tax, they can contact our Taxpayer Assistance Division at (405) 521-3160.

If you have further questions, please do not hesitate to contact me.

Oklahoma Tax Commission

Dave Francis
City/County Services, Account Maintenance Division
(405) 522-6600
dfrancis@tax.ok.gov

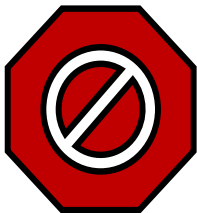


Storm Shelter Building Application & Registration

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

120 NE 2nd Street, Newcastle, OK 73065
• P:405-387-4427 • F: 405-578-4083 • www.cityofnewcastleok.com

Official Use Only
Rcvd By:
Date:
PERMIT #:

DATE:		PERMIT NO:		ZONING:	
BLOCK:		LOT:		SUBDIVISION:	
SECTION:		TOWNSHIP:		RANGE:	
PROJECT ADDRESS:					
CITY:		STATE:		ZIP:	
SHELTER TYPE:	Above Ground	In-Ground	Safe Room	Other:	
DESCRIPTION OF SHELTER'S PHYSICAL LOCATION					
SHELTER SIZE:			SHELTER OCCUPANCY:		
SHELTER GRID LOCATION: (EX: 35.248771, -97.598285)				GRID DATA SOURCE:	
ESTIMATED COMPLETION DATE:			ESTIMATED COST:		
OWNER NAME:					
ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE:			EMAIL:		
EMERGENCY CONTACT NAME:					
ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE			EMAIL:		
CONTRACTOR NAME:					
ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE:			FAX:		
EMAIL:					
 THIS IS NOT A PERMIT		The granting of a permit or approval of plans shall not be construed as permission to violate any federal, state, or local laws. Special notice is hereby given that additional requirements, notices, and regulations will be printed on the permit and plans and that all additional requirements, notices and regulations and all laws and ordinances governing this type of work will be complied with whether specified here in or not. This permit becomes null and void if the authorized work or construction is commenced, is suspended, or abandoned after work is commenced, if no inspections are obtained, or if the permits is not issued within a 6-month period. This permit requires final inspections and Certificate of Completion or Certificate of Occupancy. I agree to abide by all laws and ordinances governing this type of work whether specified herein or not and hereby certify that I have read and examined this application and know the same to be true and correct. Printed Name _____ Email: _____			



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Date: _____
PERMIT #: _____

	Date: _____ Signature: _____ Online shelter Registration at: https://cityofnewcastleok.com/city-services/public-safety/emergency-management/shelter-registration
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SHELTER CHECKLIST

All documents must be submitted for an application to be accepted and subsequently reviewed. Incomplete application packets will not be accepted.

	SHELTER BUILDING PLANS – should reflect adherence to FEMA 320 and/ or ICC 500 standards
	SITE PLAN – should reflect dimensions of entire lot, building structure(s) to be built, any existing structures, and front yard, side yard, and rear setbacks.
	WARRANTY DEED – deed showing proof of land ownership

FOR OFFICIAL USE ONLY

REVIEW				FEES			
Flood Zone		Coverage		ITEM	FEE	CHARGE	
Max Occ							
					TOTAL		
PLANNING				INSPECTOR			
NOTES ON:	PERMIT	PLANS	NA	NOTES ON:	PERMIT	PLANS	NA
NAME:				NAME:			
SIGN:				SIGN:			
DATE:				DATE:			
APPROVE		DENY		APPROVE		DENY	
ENGINEERING				PUBLIC WORKS			
NOTES ON:	PERMIT	PLANS	NA	NOTES ON:	PERMIT	PLANS	NA
NAME:				NAME:			
SIGN:				SIGN:			
DATE:				DATE:			
APPROVE		DENY		APPROVE		DENY	



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SITE PLAN DRAWING

MUST INCLUDE:

- North arrow
- Names of abutting streets
- Outline of house
- Indicate front, side, and rear of property
- Dimensions from structure location to property line
- Location of storm shelter on property or room of house

